

<b>Thesis Title</b>	Computer Assisted School Management of Private Vocational Schools
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## **Abstract**

The purpose of this study is to study knowledge, understanding and needs on computer assisted school management of private vocational school administrators. The data collection is gathered by using questionnaires from 206 private vocational school administrators. The statistical analysis are used Frequency, Percentage, Mean Average, Standard Deviation.

The results of study found that among those administrators of private vocational school are more men than women. Most of them are over 50 years old, educated in bachelor degree, and over 15 years experiences. Most of them are to have the fundamental computer knowledge on general, operational and package program. The sources of knowledge on computer of the administrators are from their learning by doing. Evaluated software namely CU writer, RW word and Microsoft words are used by the administrators.

Computer maintenance is a knowledge which computer controller should have mostly. First three significant of work which should use the computer for operation are administration work and typing, teaching and learning activities, and budget and financial.

The significant limitations of using the computer in school are high maintenance expenses, high expenses for the computer provision, and the problem on operation controlling. Information stealing, information modification and computer virus should be careful for using the computer. The significant factors for purchasing consideration are price, number of warranty years.

Training service, services are direct needs of customer and company goodwill. The characteristics of computer company which the administrators are considered for purchasing decision are service after sale, services after warranty years expired, number of warranty years, the experience of the computer business, goodwill and popularity of the company.

Needs on computer assisted school management rank by Mean Average from highest to lowest are as namely, educational valuation work, personnel management work, teaching and learning work, administration and financial work, curriculum work, Library work, supplies work and others work, respectively.