

<b>Thesis Title</b>	A Study on Desirable Characteristics of the Deputy Director of Student Affairs in the Northeastern Polytechnic Colleges and Industrial Community Colleges, Department of Vocational Education.
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## ABSTRACT

The objectives of this research were to study and compare about actual and desirable characteristics of the deputy director of student affairs in the Northeastern Colleges and Industrial Community Colleges according to the opinions of the administrators and teachers. The data were collected among 290 administrators and teachers in the Northeastern Polytechnic Colleges and Industrial Community Colleges. The instrument was a questionnaire with 2 parts of general data and 34 administrative skills of deputy director of student affairs with conceptual skills, human skills, and technical skills. The results of the research are as follows :

1. Majority of the respondents were male , 30 - 40 years old, with bachelor degree, and less than 5 years in experience.

2. The opinions of the administrators and teachers with the actual characteristics of the deputy director of student affairs revealed that :

- 2.1. The opinion on conceptual skills are at high level in knowing and understanding about the role and the responsibilities, the relation of divisions

concerned in student affairs and the educational policies of Department of Vocational Education and Ministry of Education.

2.2. The opinion on human skills are at high level in devoting the time to work to accomplish the objectives, being honest and recognizing the advantages for students and the public, and being cordial in providing counselling services for the students.

2.3. The opinion on technical skills are at high level in managing the activities appropriately according to the rules and regulations of public of public affair, having ability in guiding students to be aware of the rules and the methods of managing the activities to promote the colleges and being able to be in charge of the chairman of the meeting.

3. The opinions of the administrators and teachers with desirable characteristics for the deputy director of student affairs revealed that:

3.1. The opinion on conceptual skills are at high level in knowing and understanding to manage every activity in the colleges, being able to guide students and staff about the projects of activity and understanding the roles and responsibilities.

3.2. The opinion on human skills are at the highest level in being honest and recognizing the advantages for students and the public, being a good and reliable leader for staff and students and devoting the time to work to accomplish the objectives.

3.3. The opinion on technical skills are at the highest level in having ability for guiding students to be aware of the rules and regulations of how to manage the activities to promote the college, having ability to manage the right activities according to the rules of public affair and being able to plan the effective activities.

4. The comparison between the actual and desirable characteristics of deputy director of student affair revealed that their opinions about the actual

characteristics are lower than every desirable characteristics, on the whole and each of the skills.

The deputy director of student affairs should give the importance and perform more duties from the comparison such as:

4.1. The opinion on conceptual skills, in case of ability to guide about the projects of activities with staff and students, being able to manage the personal management.

4.2. The opinion on human skills, in case of being a good and reliable leader for staff and students, being able to persuade the staff to work accomplish the objectives.

4.3. The opinion on technical skills, in case of ability to plan the effective activities, being able to apply the technology to the work and activities.

The reserch results will be the method to served as the guidelines in recruitment of right persons to be Deputy Director of Student Affairs in the Northeastern Polytechnic Colleges and Industrial Community Colleges, Department of Vocational Education.