

## APPENDIX A

### Factors affecting the communication strategies of Thai Professional: A case of negative message

Dear

MA (English for Careers) friends,

The title you see above may flash your memory back to either the CR610 Written Business Communication class or the comprehensive examination (if you have already taken one).

Whether you have made excellence use of your knowledge gained from the class with your present work, have you ever wondered if Ajarn Thanom or Ajarn Supong will retain their decision in granting you the nice score in your exam paper?

This questionnaire and situational writing will help resolve that question in your mind. This is a part of the independent study project which aims to find out how well you write and what strategies you adopt in writing.

Simply fill out this questionnaire and complete the situational writing task and return it to me at [atiponj@gmail.com](mailto:atiponj@gmail.com) and you will receive a brief comment of how well you write your negative message.

Sincerely,

Atipon Jirantorn  
MA (English for Careers)  
Class 8  
4821030626

#### Part I: Please fill out information as applied to you.

##### 1. Personal Information

Gender: ☐ Male ☐ Female

Age: .....

Occupation: ☐ Government/State enterprise staff  
☐ Private company staff  
☐ Self employed  
☐ Unemployed

##### 2. Educational Information

TU-GET Score: .....

Years of English education (formal and non-formal): .....

##### 3. English Environment (work related and non-work related)

*Please identify time in the increment of 0.5 hour. (e.g. 0.5, 1, 1.5, or 2.0)*

How many hours per day do you speak in English? ..... hour/day

