

ABSTRACT

Title of Research Paper : Project Planning Process and Preparation of
the Fiscal Budget of 2000-2002 of the Ministry
of Industry

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The two objective of the study were :

1. to find out the background of the project proposal of the Ministry of Industry.
2. to learn about the project planning process and the request for the fiscal budget for 42 projects of the Ministry of Industry in the fiscal year 2000-2002.

The study included the qualitative data taken from documents concerning how to request for a budget and the budget book (white cover with a red stripe). An interview schedule was employed to interview the officials who were responsible to preparing the project proposals.

The findings were briefly stated as follows :

1. In preparing a project proposal the officials would make consultation within the agency, following the institutional model. All the projects were in line with the national economic and social development plan, the policy of each government, the first stage of the masterplan of the Ministry of Industry (1994-2001). and the policy and plan of the agency.

2. Before a proposal was made, a feasibility study was conducted and analysis was made in finance, marketing, technical area, environment, etc.

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3. When the agency received the policy, a committee would be formed to prepare the project proposal, determine the objectives and goals, set criteria and priority clearly by considering people's needs. It also define the amount of budget, using detailed calculation and rough estimation. No project evaluation after the project termination was set. The project was not run on the basis of the project management principle, which might affect the budget administration system.

4. Before the fiscal budget proposal was sent for approval from the cabinet, it must screened and the budget must be reduced for appropriateness. Then it will be placed in the annual action plan of the Ministry. In the 2000-2002 fiscal years, the Ministry got 60 percent of the proposed project budget, compared to the total expense of the Ministry, which was 29.41%.

Recommendations

1. Project evaluation should be included in the project proposal, including the indicators that are in line with the output-oriented budget system.

2. The projects should be required to put into practice within the fiscal year and internal auditing should be utilized for control.