

APPENDIX C

Textbook Checklist and Feature checklist

Textbook Checklist

Availability/Value

1. Is it available locally?
2. Where can it purchase?
3. Is it cost effectiveness?

Organization

1. Is the size appropriate for students?
2. Are the font and style appropriate?
3. Are the text supported by graphic elements (illustrations, graphs, maps, charts, etc.?)
4. Do the textbook provide a useful table of contents, glossary & index?

Cultural Component

1. Is it free of stereotypes?
2. Is it inclusive of all cultures?

Content

1. Is the content accurate and up-to-date?
2. Does it contain end-of-lesson questions?
3. Will the activities engage students in active thinking?
4. Is it appropriateness and currency of topics, situations, and contexts?
5. Can it apply to the real life?

Skill

1. Does the textbook cover four skills?
2. Does the textbook emphasize skills that the curriculum emphasizes?
3. Are activities suitable for your students' levels, and interest?

Vocabulary and Grammar

1. Are the new vocabulary presented in a variety of ways?
2. Are the new vocabulary repeated in subsequent lessons to reinforce their meaning and use?
3. Are the grammar rule presented in a logical manner and in increasing order of difficulty? Are they correct?

Exercises and activities

1. Do the activities facilitate students' use of grammar rules?
2. Are there activities that require students to communicate?
3. Is there a variety and balance between free and controlled?
4. Do the activities set in a real-world context or represent a real-world task?

Textbook Feature Checklist

1. Types of Text include graphic texts like graphs, maps, etc.
2. Typography - style
3. Color
4. Symbols and icons
5. Images and graphs