

UBON RANGSITVAT : THE OPERATION OF AUDIOVISUAL MATERIALS IN SECONDARY SCHOOL LIBRARIES UNDER THE DEPARTMENT OF GENERAL EDUCATION IN BANGKOK METROPOLIS. THESIS ADVISOR : ASST.PROF. PRAYONGSRI PATTANAKITCHAMROON, 210 PP. ISBN 974-578-744-2

The purposes of this research were to study the operation of audiovisual materials in secondary school libraries under the Department of General Education in Bangkok Metropolis, including its problems and suggestions. The research results will be a guideline for improving the operation of audiovisual materials in secondary school libraries.

It was found that most school libraries operated audiovisual materials systematically. Personnels who were most responsible for the work were librarians. School libraries planned policies and budgets for such the operation. The area of audiovisual material activities was part of the library area equiped with tables with earphones for listening and some shcools had sound libraries. Regarding to technical services, the school libraries had principles by which to operate the work: the audiovisual materials were evaluated before selected and then registered by separating them from printed materials; prepared card catalogues and classified them. For user services, the materials were allowed to be used by both teachers and students only in the libraries. Typically the audiovisual materials in most school libraries were tape cassettes, pictures, games, maps, globes, slides and models.

The major problems in the operation of audiovisual materials in school libraries were: librarians were not able to repair damaged audiovisual materials by themselves. In addition they had no sufficient full-time for the operation because they had to be responsible for some other duties as well. Another problem was the lack of audiovisual materials in some subjects for serving the teachers' and students' needs.