

CLIPPING COLLECTION MANAGEMENT / CLIPPING USE / SCHOOL LIBRARY
CHOLLADA PONGPATTHANAYOTHIN : THE MANAGEMENT OF THE CLIPPING
COLLECTION AND ITS USE IN SECONDARY SCHOOL LIBRARY UNDER THE
DEPARTMENT OF GENERAL EDUCATION IN BANGKOK METROPLIS. THESIS
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The purposes of this study are to investigate the management of the
clippings collection and its use and the need conditions of the users in
secondary schools under The Department of General Education in Bangkok
Metropolis.

Most school libraries have uncertain policies regarding the clippings
collection. For selecting clippings, nearly all libraries consider the
contents presented to provide useful information for reference and relevant to
the curriculum. Most libraries have not registration, no index card and no
future program for taking them, and no other searching aids. Most libraries
store and arrange the clippings by subject heading in the cabinet. Most
libraries weed out contents that are out of date and useless. Lending for use
in libraries service is available in all library. Most provide an open shelf
service. The method of public relation of clippings collection used most is
to have a clearly visible signboard which points out the clipping storage
location.

Most users never use the clipping service because they do not know
what clippings are. The principle purpose is to find out individuals' interest
of information. The highest problem of clippings uses is clippings is
insufficient. The advantage of using clippings is to support the knowledge in
addition to the books. The areas of contents that users need at the high
level are Sciences and Technology, Education and Career, Entertainment,
politics, and Languages. The best method to promote the clipping service is to
display lists of new clipping titles with their abstracts on the board in front
of the libraries