

SUVINLE WIVATVANIT : AN ANALYSIS OF NURSING ADMINISTRATIVE ACTIVITIES OF EMERGENCY UNIT IN HOSPITALS UNDER THE JURISDICTION OF DEPARTMENT OF MEDICAL SERVICES, MINISTRY OF PUBLIC HEALTH. THESIS ADVISOR : ASSOC. PROF. PRANOM OTHAGANONT, Ed.D. 215 pp. ISBN 974-579-585-2

The purposes of this research were to analyse the administrative process ; planning, organizing, directing and controlling of head nurses in emergency unit. The research also study the area needed to be improved. The population of study were seventy-three administrative documents, and also the head nurses themselves. The instrument for collecting data were check list assessment form and interview guideline.

The major findings were as followed :

1. The administrative process in term of planning, organizing, and controlling, were performed in the level of "moderate"; while the directing process was in the level of "more".

2. The administrative activities concerning "personnel planning" was in the level of "less"; equipment, physical, budget planning and personnel management, were in level of "moderate" equipment and physical organizing, equipment monitoring and controlling, and physical controlling were in level of "more". The organizing, directing, and controlling of budget, as well as personnel and physical directing, were in the level of "most"

The administrative activities identified as "less" were : "personnel development planning"; "physical maintenance planning"; "The identification of philosophy, objective, policy and the component of emergency services"; "formal inter and intra department coordination"; "rules and procedure of working performance"; "the equipment utilization systems"; "physical maintenance systems"; and "personnel evaluational"

The administrative activities identified as "least" were : "personnel recruitment planning". "personal orientation planning"; "equipment maintenance planning"; "planning of physical need identification"; "resuscitate team work organization" and "personnel follow up study planning".

3. Three head nurses identified "planning" and "organizing" were the area need to be improved.